Ribby with Wrea C.E. Primary School

PARENT COMMUNICATION & VOICE GUIDE

Keeping in Touch & Having Your Say

We value a strong partnership with parents and carers. This guide explains how to contact a member of staff, how we'll keep you informed and how you can be involved in the development of our school.

How to communicate with us

ParentPay	Official school communications, letters, notices and administrative information.
Teachers2Parents	Whole-school messages, reminders and important information.
Seesaw	Classroom updates, celebrations of learning and simple reminders. You can diso send brief, practical messages or request a meeting.
Telephone / face-to-face	The best option for concerns, sensitive matters, behavions, pastoral discussions or anything that needs a longer conversation.

Who to contact

Class teacher	Your first point of contact for everyday questions, learning, classroom matters and simple concerns.
Mr Hall / Mrs Lyon (Pastoral leads)	For repeated or emerging concerns, family support, emotional wellbeing, friendships or attendance.
SENDCO	For questions about special educational needs (SEND) and additional support.
Senior Leadership Team (SLT) (including the Headteacher)	For more complex or ongoing concerns, or if you feel your concern has not been resolved.

Raising a concern

If you have a concern, please:

1. Contact your child's class teacher in the first instance.
2. Share your concern calmly and respectfully.
3. If needed, we will arrange a telephone call or face-to-face meeting to talk it through.
4. If further support is required, we will involve the appropriate pastoral lead or a member of the SLT.

Having your say & getting involved

Your views are important and help us to keep improving our school for all children. You can be involved in a number of ways:

Parent surveys

Share your views on key areas such as teaching and learning, wellbeing and school development.

Parent voice

Take part in parent voice opportunities (e.g. focus groups or consultations) on specific topics.

Get involved

Support our school community by getting involved with the PTFA and volunteering in school.

Our Christian vision: "Life in all its fullness" (John 10:10)

Guided by our values of Hope, **Respect, Creativity and Friendship**, we work together with families to ensure the best interests, safeguarding and wellbeing of every child.