

# Art – Digital Art

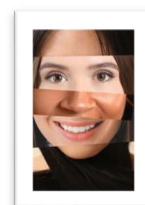
## Topic Overview

- Art often requires lots of equipment: paper, pencils, colour, paints, rubbers, rulers etc. Creating art on a computer means we can use lots of tools all on one device. We can also speed up processes, such as copying a pattern or make complicated tasks easier, such as flipping or rotating a picture. We can also use tools, such as zoom to add detail to our artwork. Digital artwork tools also allow us to undo a mistake instead of starting it all again.
- We will learn how to find images, copy them and paste them into a word document.
- We will learn how to crop images and create a collage by moving the images around the page to create a digital collage portrait.

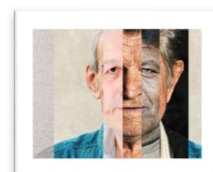
## Key Vocabulary

Word	Definition
Collage	A technique of creating artwork by attaching different materials, such as paper and fabric to a canvas or paper. Often, it is combined with painting and other media.
Digital Collage	A collage can also be created from images stored digitally and assembled together on a digital device, such as a computer or laptop.
Ctrl + C	Copy
Ctrl + V	Paste
Crop	Cropping is <b>the removal of unwanted outer areas from a photographic or illustrated image.</b>
Layout Options	Help you place the image correctly on the page.

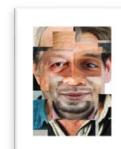
Horizontal Portrait





Vertical Portrait



Layered Portrait



## Creation

1. Collect a range of different portraits (stored digitally).
  2.  Click on the **Microsoft Word** icon to open the software.
  3. Select the **Blank document** by clicking on the blank piece of paper.
  4. Right-click on the first digital portrait and click **Copy image** or **Copy**.
  5. Right click anywhere Right-click anywhere in the document and click the clipboard icon.
  6. Choose which part of the portrait you would like to keep.
  7. Right click on the portrait and click **CROP**
  8. Choose the black crop handles to crop the picture  Crop
  9. Right-click on the digital portrait and click the **Crop** icon.
- ### Position Your Image
10. You will not be able to move your chosen digital portrait in the document until you have changed the layout options.
  11. Click on the image and then click on the **Layout Options** icon.
  12. Select the **Square** option.
  13. You will now be able to click and drag the digital portrait to position it on the page.

## Layering Images

1. If you decide to create a layered digital portrait, you will need to position the images so that some appear at the front and others appear in the background.
2. To layer your digital portraits, you should: right-click the image to show the **Picture Format** options
3. Click **Bring to Front** to place the image on top of other images
4. Click **Send to Back** to place the image behind other images

Repeat all of the steps with the different images you gathered so that you can create your digital portrait.